

# IAHE Standardized Testing Ordering Instructions

School Code:NV9H35CE

1. Use this [link](#) to access the Parent Portal for your group.
2. Sign In or Create an Account.
3. Once Signed In, you can easily access the items you need. Items are displayed based on what your group recommends.

Your Parent Portal order is independent of the normal shopping cart. You can return to the cart by clicking the button below. Your portal order will be saved, and you can return and finish it later if you wish.

[Return to Cart](#)

## Parent Portal

### Indiana Association of Home Edu

School Id: NV9H35CE ✕

#### For **booklet tests**

4. Select items and quantities for each grade needed.
5. Continue to checkout.
6. Enter student information.
7. Choose test date.
8. Assign test administrator.
9. Sign homeschool user agreement.
10. Continue to checkout.
11. Submit payment information.

#### For **online tests**

12. Select items and quantities for each grade needed.
13. Continue to checkout.
14. Enter in remote proctor information.
15. Choose test date and time.
16. Sign Online testing user agreement.

### Remote Proctor Information

Please confirm the remote proctor's contact information. The BJU Press test administrator will need to be able to contact the remote proctor **during testing**, so please include the best information for that time.

|               |                              |
|---------------|------------------------------|
| Name          | Cust Omer                    |
| Email         | ABC@gmail.com                |
| Daytime Phone | (234) 567-8900               |
| Time Zone     | (GMT-05:00) America/New_York |

[Edit](#)

### Test Schedule

Please indicate the date when you would like to start testing. After your order is complete, we will contact you to finalize the schedule details. Note that testing will be scheduled for a morning or afternoon session and typically occurs over the course of two consecutive days starting on the date indicated.

395848 Remote Online Combo Test Grade 9 (Iowa Assessments Form E & CogAT Form 7, Level 15) 5/6 - 5/8 (Wed,Thu,Fri) 11:00 AM - 2:00 PM - Open

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1. Continue to checkout.
2. Submit payment information.



#### Testing & Evaluation

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